

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City
Wind Room**

(Directions on Page 3)

**Thursday, May 21, 2015
7:00 P.M.**

AGENDA

<u>Agenda Item</u>	<u>Presenter</u>	<u>Page</u>
1. Call to Order/Roll Call/Salute to Flag	(Breault)	
2. Board Policy Committee Report <i>(Attachment)</i>	(Bronitsky)	<i>Pg 5</i>
3. Public Comments <i>Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.</i>	(Breault)	
4. Consent Calendar <i>(Attachments)</i>	(Breault)	
A. Approve Minutes of the March 19, 2015 Meeting		<i>Pg 21</i>
B. Receive and File Budget Status Report – As of March 31, 2015		<i>Pg 25</i>
C. Receive and File Investment Report – As of March 31, 2015		<i>Pg 27</i>
D. Receive and File Bond Surcharge Collection Report – As of March 31, 2015		<i>Pg 29</i>
E. Receive and File Directors' Reimbursement Report – As of March 31, 2015		<i>Pg 31</i>
F. Acceptance of BAWSCA's amended Conflict of Interest Code <i>The Committee voted unanimously to recommend approval of the proposed Board action for Item 4F.</i>		<i>Pg 33</i>
5. Comments by the Chair	(Breault)	
6. Action Items		
A. Amendment to Hanson Bridgett Professional Services Contract <i>(Attachment)</i> <i>The Committee voted unanimously to recommend the CEO/General Manager monitor the professional services contract with Hanson Bridgett to determine the most efficient and effective deployment of resources through the close of FY 2014-15, and provide a recommendation for a possible contract amendment to the full board at its May meeting.</i>	(Sandkulla)	<i>Pg 45</i>
B. Proposed Fiscal Year 2015-16 Work Plan and Operating Budget <i>(Attachment)</i> 1. Approval of Proposed FY 2015-16 Work Plan and Results to be Achieved; 2. Approval of Proposed Operating Budget of \$3,201,679; and 3. Approval of funding plan which includes (a) reimbursement to BAWSCA's General Reserve of previously expended costs associated with the development of the Long-Term Reliable Water Supply Strategy with surplus Water Management Charge funds; and (b) FY 2015-16 assessments of \$3,276,889. <i>The Committee voted unanimously to recommend approval of the proposed Board action.</i>	(Sandkulla)	<i>Pg 47</i>

C. Approval of Professional Services Contracts for FY 2015-16 (<i>Attachments</i>)	(Sandkulla)	Pg 67
1. BLX Group, LLC (Investment Advisor)		Pg 71
2. Brown & Caldwell (Conservation Database)		Pg 75
3. Burr, Pilger, Mayer (Water Supply Agreement Auditing/Accounting Support)		Pg 81
4. Hanson Bridgett, LLP (Legal Counsel)		Pg 83
5. Hilton, Farnkopf, Hobson (Engineering/Financial Consultant –Water Supply Agreement)		Pg 89
6. Kelling, Northcross, Norbriga (Financial Advisor)		Pg 91
7. Orrick, Herrington & Sutcliffe, LLP (Bond Documents Legal Support)		Pg 93
8. Terry Roberts (Engineering Consultant – WSIP Cost, Schedule & Construction Management)		Pg 95
9. Stetson Engineering (Engineering Consultant – Water Supply Agreement)		Pg 99
10. Harlan Wendell (Strategic Counsel)		Pg 103
11. DropCountr (Home Water Use Survey)		Pg 107
12. EarthCapades (School Assembly Program)		Pg 115
13. Maddaus Water Management (As Needed Assistance on Demand Model)		Pg 121
14. Resource Action Program (School Education Programs)		Pg 125
15. Tuolumne River Trust (Classroom Education Program)		Pg 145
16. Waterfluence, LLC (Large Landscape Conservation Services Consultant)		Pg 151
17. Water Smart (Home Water Use Survey)		Pg 157

The Committee voted unanimously to recommend approval of the seventeen contracts for legal, engineering, financial, strategic and water conservation services needing to be in place by July 1, 2015.

D. Professional Services Contract with Selected Consultant to Update the BAWSCA Website (<i>Attachment</i>)	(Sandkulla)	Pg 181
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The Committee voted unanimously to recommend approval of the proposed Board action.

7. SFPUC Report (Kelly)

8. Reports (Sandkulla)

A. Water Supply Conditions		
B. CEO/General Manager's Letter (<i>Attachment</i>)		Pg 185
C. Board Policy Calendar (<i>Attachment</i>)		Pg 189
D. Correspondence Packet (<i>Under Separate Cover</i>)		

9. Closed Session (Breault)

Conference with Legal Counsel – Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9: *Restore Hetch Hetchy v. City and County of San Francisco* Case Number: CV59426

10. Reconvene and Report from Closed Session (Breault)

11. Directors' Discussion: Comments, Questions and Agenda Requests (Breault)

12. Date, Time and Location of Future Meetings (See attached schedule of meetings)	(Breault)	Pg 191
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13. Adjourn to next meeting scheduled for July 16, 2015 at 7pm

(Breault)

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*All public records that relate to an open session item of a meeting of the BAWSCA Board that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.